

Town of St. Germain

Parks & Recreation Committee

Monday, March 13, 2023

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	A	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	X	Kathy Kaltenbach	A	June Vogel – visitor	X

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Lisa called the meeting to order at 1pm.
2.	Roll Call <ul style="list-style-type: none"> Establish a quorum 	Kalisa	Agenda for meeting was posted on 3/7/2023. Quorum was present.
3.	Approval of past meeting minutes	Kalisa	Heather made a motion to approve the February meeting minutes. Karen seconded the motion. All - aye
4.	Citizens comments		No citizens comments

Discussion/Action Items		Speaker	
1.	Finish Workout Room	Kalisa	<p>TRX bands – Lisa talked with Dave Sixel. He said the best place to order the bands and mounting equipment is Amazon. He said not to go with any “knock-offs” that they don’t hold up as well as the TRX brand. Lisa costed out the bands and mounting equipment: TRX band - \$139.95/Home Gym or \$167.99/Seasoned Gym enthusiasts TRX anchor - \$38.99 ea.</p> <p>Karen made a motion to order 1 Seasoned Gym Enthusiast band and anchor for a cost not to exceed \$250. Heather seconded the motion. All - aye</p> <p>Clock with second hand – Lisa Ordered and ready for installation. Kalisa to have the clock installed on the wall opposite the door.</p>
2.	Easter Event <ul style="list-style-type: none"> Event Schedule 	Lisa	Candy order – Lisa ordered and received 3000 pieces for a cost of \$247.

			<p>Ordered and received the following:</p> <ul style="list-style-type: none"> • Stuffed animals that hold candy along with cellophane bags to hold the gifts for the golden eggs for a cost of \$58 • 3000 pieces of candy for a cost of \$247 • White frosting, gummies, mini water bottles for a cost of \$125 <p>Cookies – Karen purchased 150 cookie and is holding them in her freezer. Kalisa now needs to arrange for baking of the cookies.</p> <p>Photos by Devin – Lisa has engaged Devin. Cost is \$120 for 2 hours.</p> <p>Date/time/participants for egg filling: March 30 @ 10am – Room 2</p> <ul style="list-style-type: none"> • Gary/Lisa • Kathy/Husband plus some Lions • Karen/Friend <p>Date/time/setup for event March 31 @ 10:00am setup of tables and cookie station in gymnasium April 1 @ 7:30am egg distribution for the egg hunt. Locations of egg hunt by age:</p> <ul style="list-style-type: none"> • Tennis Court: 0-2 • Pavilion: 2-4 (2 golden eggs) • Park: 5-8 • Baseball diamond: 9-12
3.	Ice Rink <ul style="list-style-type: none"> • Status update 	Karen	Table for next meeting
4.	Community Center <ul style="list-style-type: none"> • Status update: <ul style="list-style-type: none"> • Pickleball net order • Pickleball rack build 	Kalisa	Table for next meeting Flooring - Karen Table storage – Kalisa Pickleball racks numbers – Heather has them Pickleball racks install - ????
5.	Town Facebook page <ul style="list-style-type: none"> • Status update 	Kalisa/Lisa	Lisa found that most Towns point their Facebook pages to either the Town website or to the Chamber of Commerce site. Lisa has a call out to Conover’s Park & Recreation FB admin (Mimi Maulbach) to discuss why they chose to go with a department FB page rather than a town. As for policies, Lisa to ask Conover if they have a policy they created for their

			<p>FB page or even a social media policy. Lisa did search online and found several potential social media policies that could be used for the Town. No page has been created as yet.</p> <p>Discussion tabled until Town Board meeting tonite and call back from Conover.</p>
6.	Cleanup St. Germain day	Karen	Need to pick a day before Memorial Day. Heather suggested picking a day that can remain consistent yearly (Saturday before Memorial Day weekend as an example).
7.	Grants	Lisa	<p>501c3 – Kalisa (tabled to next meeting)</p> <p>Devote May meeting to determining the project plan to apply for the grant. Invite Tony Dufek to be engaged in this project.</p>
8.	Replace swingset at playground	Kalisa	Possibility to roll this purchase into the grant project.

New Business		Speaker	Minutes
1.			No new business at this time
2.	To Do	Lisa	

Closing		Speaker	Minutes
1.	<p>Next meeting</p> <ul style="list-style-type: none"> Monday, April 10 @ 1:00pm Room 4 Community Center 		
2.	Adjournment		<p>Heather made a motion to adjourn the meeting. Karen seconded the motion.</p> <p>All – aye</p> <p>Lisa adjourned the meeting at 1:55pm</p>

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget. It was determined that we need 2-3 tables as well as some benches at the playground.
X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Parks & Recreation Committee.
X3	Snowmobile route across Veterans area	Kalisa	Bring up at Town Board meeting
X4	Send letter to all Committees about cleaning out and reallocating	Kalisa/June	

	storage spaces in the Community Center building		
X5	<p>Additional topics from Karen that she heard while doing some listening sessions at the Community Center:</p> <ul style="list-style-type: none"> • Need new wiring in building • New sound system • New roof • Kitchen needs to be repaired and fixed • Bathrooms need to be redone including need for handicap accessible • Heating system needs to be looked at • Overall building needs to be updated and maintained • Should we consider a new building? Compare costs to update old building vs. building a new building in presentation to Town 		